

LYON'S GATE COMMUNITY ASSOCIATION

Committee Code of Conduct Policy

The Board of Directors of Lyon's Gate Community Association (the "Association") hereby adopts this Committee Code of Conduct Policy ("Policy") for incorporation into the Association Rules, effective this 19th day of February 2020.

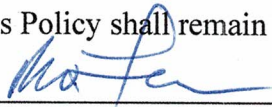
Purpose

The purpose of this document is to set out the standards of behavior expected of Committee Members. In agreeing to be part of the Committee, each member must also agree to adhere to these codes at all times.

Committee Members must:

1. Be diligent in their role
2. Attend Committee meetings
3. Treat all people associated with the Association, including members, volunteers, and other Committee Members with respect
4. Attend to their fiduciary responsibility and make decisions based on what is best for the Association, not for individual interest or gain
5. Not take advantage of their position on the Committee in any way
6. Declare any Conflicts of Interest as they arrive and act to ensure that these conflicts do not pose a risk to the organization
7. Be open to feedback from members and respond appropriately
8. Be honest at all times
9. Adhere to the policies and procedures established by the Association
10. Respect the equipment and resources of the Association and only use these in Association related business
11. Not receive gifts that result in personal financial benefit
12. Always look for opportunities for improved performance of the Association operations and Committee functions
13. Always represent the Association in a professional manner when using social media.
14. Not speak to the media about any aspect of the Association that could damage the Association or its reputation.

This Policy shall remain in effect until amended or revoked by the Board of Directors.



President, Lyon's Gate Community Association